

Instructions for Registering Pediatric OT Service

Helping your child start their therapy journey can be overwhelming, and we're here to assist. Before you decide to sign up for OT services at Infinity Health, review our policies and FAQs to determine if we're the right fit for your family. If you decide to proceed with registration, please follow the steps below:

1. Reach out to our Administrative Team

- Whether you are merely seeking more information or ready to begin the registration process, feel free to reach out to us through any of the following methods:
 - Click "Book Free Consultation" in our webpage
 - Email us at info@infinityhealth.ca and provide your details
 - ◆ Call us at 778-278-1179
- Once we receive the form, our admin will reach out to you to address your concerns, provide you with our fee tables, and offer any additional documents needed to complete the registration process
- ➤ A complimentary 15-minute consultation is available upon request.

2. Complete Intake and Consent Form

- Please review our fee tables, schedule availability and anticipated wait time
- Once we receive confirmation that you wish to proceed with the registration, our admin will send you the intake and consent form via DocuSign.
- If our service aligns your expectation, please complete the online forms and return them to us
- You may not be able to answer every single question listed in the form. It's sufficient to answer to the best of your knowledge and leave blank any questions you are unsure of

3. Funding Set up (For accessing services via charities/ ministry)

Once we received the paperwork, our admin team will reach out to you to confirm your funding source as well as providing details of the OT assigned

Infinity Health: Unit 303- 2845 Cruickshank Street, Abbotsford, BC Phone: 778-278-1179 Fax: 604-357-1666 Email: Info@infinityhealth.ca



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- We will also send you the instructions or support documents on setting up the funding
- Please follow the instructions and let us know after completing any authorization

4. Following up with Funder

If you are accessing our service via government funding, you are suggested to follow up with them periodically to make sure they are processed in a timely manner

5. Scheduling an appointment with our OT

- Our admin team will reach out to you once the funding is in place
- You can start booking the session with our OTs

~ End ~

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